

NIQ No. IISERBPR/IWD/NIQ/2026-27/32

Date: 07-08-2026

NOTICE INVITING QUOTATION

Indian Institute of Science Education and Research (IISER), Berhampur, is an autonomous Institute established under Ministry of Education, Government of India. Quotations are invited from prospective bidders for the work **“Arrangement of venue for the Independence Day Celebrations-2026 at IISER Berhampur Permanent Campus”**. All prospective suppliers are requested to submit their quotations on or before the end date/time of submission in the following ways:

- By speed post to reach the specified address / drop the sealed quotation in tender box kept at the Security Desk of Institute (Permanent Campus).
- By email to iwd@iiserbpr.ac.in The scanned soft copy (pdf) of the quotation should be password protected. The password will be obtained from the suppliers at the specified time of opening of NIQ. The unprotected soft copy of quotation may be rejected.

The sealed envelope should be duly super-scribed OR the subject of email providing soft copy of the quotation should be as follows **“Arrangement of venue for the Independence Day Celebrations-2026 at IISER Berhampur Permanent Campus” vide NIQ No. IISERBPR/IWD/NIQ/2026-27/32 dated 07-08-2026.**

NIQ No.	IISERBPR/IWD/NIQ/2026-27/32
NIQ Date:	07-08-2026
Brief Description of the service	“Arrangement of venue for the Independence Day Celebrations-2026 at IISER Berhampur Permanent Campus”
Quantity	As per Annexure-01
Date of Event	15 th August 2026
Estimated Value	₹3,27,800/-
NIQ Submission End Date & Time of submission	11-08-2026 & 03:00 PM
NIQ Opening Date, Time & Venue	11-08-2026 & 03:30 PM (IWD Office)
Service Provision location	IISER Berhampur (Permanent campus)
Payment Terms.	100 % after successful supply
Address for submission of NIQ:	The Superintending Engineer, IWD IISER Berhampur, Permanent Campus, At/Po Laudigaon Berhampur - 760003
Award of Contract:	The bidder who quotes the Lowest amount shall be awarded the contract/order.
Experience Criteria	The Bidder should have similar experience in any Government organization// Department in the past 2 years,
For technical Clarifications please contact:	Institute Works Department Email - iwd@iiserbpr.ac.in
NIQ Inviting Authority:	The Superintending Engineer, IWD For and on behalf of the Director, IISER Berhampur Tel. No.0680 2227-729/30

Superintending Engineer

Terms and Conditions

1. The Bidder should have valid GST registration no.
2. The rates shall be inclusive of all taxes, transportation, labour & any other charges/arrangement of electricity/water etc. and apply to all heights; floors, leads and nothing extra shall be paid.
3. The payment shall be made after successful service.
4. The Contractor / Bidder / Party have to submit GST invoice.
5. The department can terminate the order at any time without any notice.
6. Statutory recoveries/deduction such as TDS on Income Tax (2%) and GST TDS (2%) as applicable shall be made from the Payments/bills.
7. Venue arrangement is to be done as per the directives and to the satisfaction of the Engineer-In-Charge. Decision of Engineer-In-Charge shall be final and binding in this regard.
8. Carpet (Green and/or Red) is to be laid in the respective locations/ zones of the venue, as per the requirement. This shall be intimated at the time of execution.
9. Tent colour shall be provided as per the requirement of institute. It should be aesthetic and good looking. Support for tent work be with wooden bamboo /iron frame as per the site requirement. Note: Old/Worn out tent should not be used.
10. Venue arrangement should start on 13th August 2026 and be made ready in all respect by 0600Hrs of 15th August 2026.
11. Timely delivery is essence of the NIQ and hence service has to be completed in time bound manner, any delay will attract liquidated damages of 10% of the contract value.
12. In case of rain or any other unforeseen situation the work/order can be cancelled.
13. Bidders can visit the site prior participating.

Technical Specifications

Venue arrangements to be made with the following:

Name of the work : Arrangement of venue for the Independence Day Celebrations- 2026 at IISER Berhampur Permanent Campus			
Sl.No	Description of Item	UoM	Qty
1	Providing Tent for Venue (With Iron frame and/or Wooden bamboo support as per the requirement)	Sft	7000
2	Providing & Fixing Sidewall for Venue	Sft	2000
3	Providing & fixing Good Carpet (Green and/or Red Colour) as per requirement	Sft	7000
4	Providing and arranging Good Plastic Seating Chair	Nos	400
5	Providing Steel Executive Chairs	Nos	100
6	Teapoy/Center Table	Nos	6
7	Providing and fixing Flower decoration stage and Flag Post both in front of academic block & 100ft flag post.	Lumpsum	1
8	Pixel Led Mala	Nos	1100
9	Sound System	Lot	1
10	Videography & Photo	Lot	1
11	Flex Banner with Frame (Big Size)	Sft	400

Superintending Engineer

Financial Bid

Name of the work : Arrangement of venue for the Independence Day Celebrations-2026 at IISER Berhampur Permanent Campus

Sl.No	Description of Item	UoM	Qty	Rate (Incl GST@18%)	Total Amount (Incl GST @18%)
1	Providing Tent for Venue (With Iron frame and/or Wooden bamboo support as per the requirement)	Sft	7000		
2	Providing & Fixing Sidewall for Venue	Sft	2000		
3	Providing & fixing Good Carpet (Green and/or Red Colour) as per requirement	Sft	7000		
4	Providing and arranging Good Plastic Seating Chair	Nos	400		
5	Providing Steel Executive Chairs	Nos	100		
6	Teapoy/Center Table	Nos	6		
7	Providing and fixing Flower decoration stage and Flag Post both infront of academic block & 100ft flag post.	Lumpsum	1		
8	Pixel Led Mala	Nos	1100		
9	Sound System	Lot	1		
10	Videography & Photo	Lot	1		
11	Flex Banner with Frame (Big Size)	Sft	400		
Total Amount					

Ref: IISER Berhampur, NIQ No. _____ Dt. _____

Name of the Firm: _____

Name of Proprietor _____

Address _____

Quotation No. _____ Dt. _____

Mob No. _____ E-Mail: _____

GSTN. _____

PAN No. _____

- a. All above services are F.O.R. IISER Berhampur Permanent Campus:
- b. GST will be applicable on service charge as per govt norms.
- c. 100% Payment after successful service, within 15 days of submission of valid bills/invoices.
- d. Validity of quotation: 45 days

Bidder Bank Account Details:

Name of A/c Holder _____

Bank Name _____ A/c No. _____

IFSC _____

Certified that I Hereby accepted all terms and conditions of NIQ under reference.

Seal of the firm _____ Signature _____