

NIQ No. IISERBPR/IWD/NIQ/2024-25/24

Date: 19-12-2024

NOTICE INVITING QUOTATION

Indian Institute of Science Education and Research (IISER), Berhampur, is an autonomous Institute established under Ministry of Education, Government of India. Quotations are invited from prospective bidders for the work **“Providing, Supplying, and Fixing of Curtains for Various Offices in the Academic Block 1&2 at IISER Berhampur Permanent Campus”**. All prospective suppliers are requested to submit their quotations on or before the end date/time of submission in the following ways:

- By speed post to reach the specified address / drop the sealed quotation in tender box kept at the Security Desk of Institute (Transit Campus).
- By email to iwd@iiserbpr.ac.in The scanned soft copy (pdf) of the quotation should be password protected. The password will be obtained from the suppliers at the specified time of opening of NIQ. The unprotected soft copy of quotation may be rejected.

The sealed envelope should be duly super-scribed OR the subject of email providing soft copy of the quotation should be as follows **“Providing, Supplying, and Fixing of Curtains for Various Offices in the Academic Block 1&2 at IISER Berhampur Permanent Campus”** vide **NIQ No. IISERBPR/IWD/NIQ/2024-25/24** dated 19-12-2024.

NIQ No.	IISERBPR/IWD/NIQ/2024-25/24
NIQ Date:	19-12-2024
Brief Description of the service	“Name of the Work: Providing, Supplying, and Fixing of Curtains for Various Offices in the Academic Block 1&2 at IISER Berhampur Permanent Campus”
Quantity	As per Annexure-01
Work Completion Period (Days):	30 days from the release of Work Order
Estimated Value	₹4,97,949/-
NIQ Submission End Date & Time of submission	03-01-2025 & 03:00 PM
NIQ Opening Date, Time & Venue	03-01-2025 & 03:30 PM (IWD Office)
Service Provision location	Academic Block-1&2, IISER Berhampur, Permanent Campus, Vigyanpuri, At/Po: - Laudigam, Konisi, Dist. Ganjam, Odisha-760003,
Delivery:	(i) FOR IISER Berhampur (ii) LD Charges @0.5 % per week for late delivery.
Payment Terms.	100 % after successful delivery and installation.
Address for submission of NIQ:	The Sr. Executive Engineer, IWD IISER Berhampur, Permanent Campus, Vigyanpuri, At/Po: -Laudigoan, Konisi, Dist: Ganjam, Odisha-760003
Award of Contract:	The bidder who quotes the Lowest amount shall be awarded the contract/order.
Warranty (Onsite)	1 Year free maintenance from the date of fixing.
For technical Clarifications please contact:	Sri. Sanjay Majhi Email - sanjay.majhi@iiserbpr.ac.in / iwd@iiserbpr.ac.in
NIQ Inviting Authority:	The Sr. Executive Engineer, IWD For and on behalf of the Director, IISER Berhampur Tel. No.0680 2227-729/30

[Signature]
 PRC

[Signature]

[Signature]
 Sr. Executive Engineer (E) / Estate Officer

Eligibility Criteria

1. The Bidder should have valid GST registration no. of concerned Govt. Authorities
2. Bidders can visit the site prior participating.
3. Annual turnover should be 4 lakh rupees.
4. The bidder should have similar experience of Providing, Supplying, and Fixing of Curtains in any government or private institutes.

Terms and Conditions

1. The rates shall be inclusive of all taxes, transportation, labor & any other charges/arrangement of electricity/water etc. and apply to all heights; floors, leads and nothing extra shall be paid.
2. The payment shall be made after successful service.
3. The Contractor / Bidder / Party have to submit GST invoice.
4. The department can terminate the order at any time without any notice.
5. Statutory recoveries/deduction such as TDS on income Tax (2%) and GST TDS (2%) as applicable shall be made from the Payments/bills.
6. Timely delivery is essence of the NIQ and hence service has to be completed in time bound manner, any delay will attract liquidated damages of 10% of the contract value.
7. The quantity may vary and as per the instructions of the Engineer-in-charge.

Scope of Work:

Providing, Supplying, and Fixing of Curtains for various Offices in the Academic Block 1&2 at IISER Berhampur permanent campus as per the below specifications (Annexure-01) and the details of rooms/offices attached at Annexure-02.

1. **Site Measurement and Assessment:** Conduct accurate site measurements for all windows, ensuring correct dimensions for curtains, tracks, and fittings.
2. **Procurement of Materials:** Supply high-quality polyester/cotton or blackout fabric, and heavy-duty rust-proof curtain tracks (powder-coated aluminum or stainless steel) meeting IS standards.
3. **Design, Color, and Style Approval:** Provide curtain designs, colors, and styles for approval by the Engineer-in-Charge, including pleated curtains.
4. **Fabrication of Curtains:** Cut, stitch, and finish curtains as per approved designs and measurements, ensuring proper pleating, hemming, and overall quality.
5. **Installation of Curtain Tracks and Curtains:** Install curtain tracks securely with precise alignment, and ensure smooth and functional operation of curtains.
6. **Quality Control and Functionality Check:** Perform checks to ensure tracks are smooth, aligned, and curtains open/close without obstruction.
7. **Warranty and Maintenance:** Provide a 12-month warranty covering defects in materials or workmanship, with post-installation support for adjustments or repairs.
8. **Adherence to IS Standards:** Ensure all materials and installation practices comply with relevant Indian Standard (IS) codes for quality and durability.
9. **Project Completion and Handover:** Clean the site after installation, removing all debris, and provide documentation for warranty and maintenance guidelines.


PEE




Sr. Executive Engineer (E) / Estate Officer



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान बरहमपुर
Indian Institute of Science Education and Research Berhampur
Established by the Ministry of Education, Govt. of India

Annexure-01

Financial Bid

Ref: IISER Berhampur, NIQ No. _____ Dt. _____

Name of the Firm: _____ Name of Proprietor _____

Address _____

Quotation No. _____ Dt. _____

Mob No. _____ E-Mail: _____

GSTN. _____

PAN No. _____

Brief description of the material to be supplied: -

S.No	Description of Item	Qty	UoM	Unit Price (₹)	GST %	Total unit cost with GST (₹)
	Name of the Work: Providing, Supplying, and Fixing of Curtains for Various Offices in the Academic Block 1&2, IISER Berhampur Permanent Campus.					
1	Providing and fixing window curtains for various offices in the academic block, including site measurement, procurement, and installation, as per the directions of the Engineer-in-Charge. Curtains shall be made of high-quality polyester/cotton or blackout fabric and installed on heavy-duty, rust-proof curtain tracks (powder-coated aluminum or stainless steel). The design, color, and style (pleated, roller, or vertical blinds) will be as approved by the authority. Installation will include secure fixing of tracks with proper alignment, ensuring smooth operability and neat finishing. The contractor must ensure durability, warranty of 12 months, and adherence to IS standards	778.05	Sqm			
	Total (₹)					

Note: The quantity may vary and as per the instructions of the Engineer-in-charge.

- All above services are F.O.R. IISER Berhampur Permanent Campus:
- GST will be applicable on service charge as per Govt norms.
- 100% Payment after successful service, within 15 days of submission of valid bills/invoices.
- Validity of quotation: 45 days



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Established by the Ministry of Education, Govt. of India

Bidder Bank Account Details:

Name of A/c Holder _____

Bank Name _____ A/c No. _____

IFSC _____

Certified that I Hereby accepted all terms and conditions of NIQ under reference.

Seal of the firm _____ Signature _____

Photos for reference



Detailed Measurement sheet for Curtains

Name of the Work: Providing, Supplying, and Fixing of Curtains for Various Offices in the Academic Block 1&2.

Sl. No	Room Number	Item Description	Measurements						UoM		
			Nos			L		H		Qty	
Ground Floor											
2	0099	INSTRUMENT ROOM	1	x	1	x	2.74	x	2.70	=	7.3845 Sqm
3	0100	INSTRUMENT ROOM	1	x	1	x	3.43	x	2.70	=	9.261 Sqm
4	0101	INSTRUMENT ROOM	1	x	1	x	3.17	x	2.70	=	8.5455 Sqm
5	0105	INSTRUMENT ROOM	1	x	1	x	3.43	x	2.70	=	9.2475 Sqm
6	0106	INSTRUMENT ROOM	1	x	1	x	3.42	x	2.70	=	9.2205 Sqm
7	0107	INSTRUMENT ROOM	1	x	1	x	3.44	x	2.70	=	9.2745 Sqm
8	0108	INSTRUMENT ROOM	1	x	1	x	3.43	x	2.70	=	9.2475 Sqm
9	0109	INSTRUMENT ROOM	1	x	1	x	3.43	x	2.70	=	9.2475 Sqm
10	0110	INSTRUMENT ROOM	1	x	1	x	3.43	x	2.70	=	9.261 Sqm
First Floor											
11	1096	FACULTY ROOM	1	x	1	x	4.720	x	2.70	=	12.744 Sqm
12	1097	RESEARCH SCHOLAR ROOM	1	x	1	x	4.800	x	2.70	=	12.96 Sqm
13	1099	FACULTY ROOM	1	x	1	x	4.800	x	2.70	=	12.96 Sqm
14	1100	RESEARCH SCHOLAR ROOM	1	x	1	x	4.800	x	2.70	=	12.96 Sqm
15	1101	FACULTY ROOM	1	x	1	x	4.800	x	2.70	=	12.96 Sqm
16	1110	FACULTY ROOM	1	x	1	x	3.590	x	2.70	=	9.693 Sqm
17	1111	RESEARCH SCHOLAR ROOM	1	x	1	x	3.600	x	2.70	=	9.72 Sqm
18	1112	FACULTY ROOM	1	x	1	x	3.610	x	2.70	=	9.747 Sqm
19	1113	FACULTY ROOM	1	x	1	x	5.190	x	2.70	=	14.013 Sqm
20	1114	RESEARCH SCHOLAR ROOM	1	x	1	x	4.380	x	2.70	=	11.826 Sqm
21	1115	FACULTY ROOM	1	x	1	x	4.380	x	2.70	=	11.826 Sqm
22	1119	Dak Office	1	x	1	x	4.800	x	2.70	=	12.96 Sqm
23	1121	Dy Registrar	1	x	1	x	4.800	x	2.70	=	12.96 Sqm
24	1130	Registrar Office	1	x	1	x	6.450	x	2.70	=	17.415 Sqm
25	1123	DOAA	1	x	1	x	4.800	x	2.70	=	12.96 Sqm
26	1125	DOFA	1	x	1	x	4.800	x	2.70	=	12.96 Sqm
27	1126	Sr. AR 2	1	x	1	x	4.800	x	2.70	=	12.96 Sqm
28	1127	Visitor Lounge	1	x	1	x	4.800	x	2.70	=	12.96 Sqm
29	1129	Store & Purchase	1	x	1	x	3.425	x	2.70	=	9.2475 Sqm
30	1132	Sr. Executive Engineer	1	x	1	x	4.800	x	2.70	=	12.96 Sqm
31	1133	IWD/Estate	1	x	1	x	4.800	x	2.70	=	12.96 Sqm
32	1134	Finance & Accounts	1	x	1	x	6.945	x	2.70	=	18.752 Sqm

Second Floor												
32	2074	BIOTECHNOLOGY LAB	1	x	1	x	8.850	x	2.70	=	23.895	Sqm
33	2076	BIOTECHNOLOGY LAB	1	x	1	x	6.450	x	2.70	=	17.415	Sqm
34	2077	RESEARCH SCHOLAR ROOM	1	x	1	x	4.800	x	2.70	=	12.96	Sqm
35	2078	FACULTY ROOM	1	x	1	x	4.810	x	2.70	=	12.987	Sqm
36	2079	BIOTECHNOLOGY LAB	1	x	1	x	6.970	x	2.70	=	18.819	Sqm
37	2080	BIOTECHNOLOGY LAB	1	x	1	x	6.970	x	2.70	=	18.819	Sqm
38	2088	FACULTY ROOM	1	x	1	x	3.420	x	2.70	=	9.234	Sqm
39	2090	BIOTECHNOLOGY LAB										
40	2091	BATTERY ROOM	1	x	1	x	2.415	x	2.70	=	6.5205	Sqm
41	2092	BIOTECHNOLOGY LAB	1	x	1	x	6.965	x	2.70	=	18.806	Sqm
42	2094	BIOTECHNOLOGY LAB	1	x	1	x	7.225	x	2.70	=	19.508	Sqm
43	2097	FACULTY ROOM	1	x	1	x	3.610	x	2.70	=	9.747	Sqm
44	2098	RESEARCH SCHOLAR ROOM	1	x	1	x	3.610	x	2.70	=	9.747	Sqm
45	2099	FACULTY ROOM	1	x	1	x	3.610	x	2.70	=	9.747	Sqm
46	2100	FACULTY ROOM	1	x	1	x	4.135	x	2.70	=	11.165	Sqm
47	2101	RESEARCH SCHOLAR ROOM	1	x	1	x	4.135	x	2.70	=	11.165	Sqm
48	2102	FACULTY ROOM	1	x	1	x	4.135	x	2.70	=	11.165	Sqm
49	2107	RESEARCH SCHOLAR ROOM	1	x	1	x	3.425	x	2.70	=	9.2475	Sqm
50	2108	BIOTECHNOLOGY LAB	1	x	1	x	6.450	x	2.70	=	17.415	Sqm
51	2109	FACULTY ROOM	1	x	1	x	3.430	x	2.70	=	9.261	Sqm
52	2110	RESEARCH SCHOLAR ROOM	1	x	1	x	3.425	x	2.70	=	9.2475	Sqm
53	2111	FACULTY ROOM	1	x	1	x	3.430	x	2.70	=	9.261	Sqm
THIRD FLOOR												
54	3111	FACULTY ROOM	1	x	1	x	4.095	x	2.70	=	11.057	Sqm
55	3112	RESEARCH SCHOLAR ROOM	1	x	1	x	4.100	x	2.70	=	11.07	Sqm
56	3113	FACULTY ROOM	1	x	1	x	3.610	x	2.70	=	9.747	Sqm
57	3114	FACULTY ROOM	1	x	1	x	4.135	x	2.70	=	11.165	Sqm
58	3115	RESEARCH SCHOLAR ROOM	1	x	1	x	4.380	x	2.70	=	11.826	Sqm
59	3116	FACULTY ROOM	1	x	1	x	4.380	x	2.70	=	11.826	Sqm
60	3120	RESEARCH SCHOLAR ROOM	1	x	1	x	3.425	x	2.70	=	9.2475	Sqm
61	3122	RESEARCH SCHOLAR ROOM	1	x	1	x	3.425	x	2.70	=	9.2475	Sqm
62	3124	FACULTY ROOM	1	x	1	x	3.430	x	2.70	=	9.261	Sqm
63	3126	RESEARCH SCHOLAR ROOM	1	x	1	x	3.430	x	2.70	=	9.261	Sqm
64	3128	FACULTY ROOM	1	x	1	x	3.430	x	2.70	=	9.261	Sqm
65	3129	RESEARCH SCHOLAR ROOM	1	x	1	x	3.425	x	2.70	=	9.2475	Sqm
66	3130	FACULTY ROOM	1	x	1	x	3.430	x	2.70	=	9.261	Sqm
67	3132	RESEARCH SCHOLAR ROOM	1	x	1	x	3.425	x	2.70	=	9.2475	Sqm
Grand Total										=	778	Sqm