

NIQ No. IISERBPR/IWD/NIQ/2024-25/18

Date: 07-08-2024

NOTICE INVITING QUOTATION

Indian Institute of Science Education and Research (IISER), Berhampur, is an autonomous Institute established under Ministry of Education, Government of India. Quotations are invited from prospective bidders for the work **“Arrangement of venue for the Independence Day Celebrations-2024 at IISER Berhampur Permanent Campus”**. All prospective suppliers are requested to submit their quotations on or before the end date/time of submission in the following ways:

- By speed post to reach the specified address / drop the sealed quotation in tender box kept at the Security Desk of Institute (Transit Campus).
- By email to iwd@iiserbpr.ac.in The scanned soft copy (pdf) of the quotation should be password protected. The password will be obtained from the suppliers at the specified time of opening of NIQ. The unprotected soft copy of quotation may be rejected.

The sealed envelope should be duly super-scribed OR the subject of email providing soft copy of the quotation should be as follows **“Arrangement of venue for the Independence Day Celebrations-2024 at IISER Berhampur Permanent Campus”** vide NIQ No. IISERBPR/IWD/NIQ/2024-25/18 dated 07-08-2024.

NIQ No.	IISERBPR/IWD/NIQ/2024-25/18
NIQ Date:	07-08-2024
Brief Description of the service	“Arrangement of venue for the Independence Day Celebrations-2024 at IISER Berhampur Permanent Campus”
Quantity	As per Annexure-01
Date of Event	15 th August 2024
Estimated Value	₹1,74,640/-
NIQ Submission End Date & Time of submission	12-08-2024 & 03:00 PM
NIQ Opening Date, Time & Venue	12-08-2024 & 03:30 PM (IWD Office)
Service Provision location	IISER Berhampur (Permanent campus)
Payment Terms.	100 % after successful supply
Address for submission of NIQ:	The Sr. Executive Engineer, IWD IISER Berhampur, Transit Campus, Govt. ITI Building Eng. School Jn, Berhampur - 760010
Award of Contract:	The bidder who quotes the Lowest amount shall be awarded the contract/order.
Warranty (Onsite)	Not applicable
For technical Clarifications please contact:	Sri. Sanjay Majhi Email - sanjay.majhi@iiserbpr.ac.in
NIQ Inviting Authority:	The Sr. Executive Engineer, IWD For and on behalf of the Director, IISER Berhampur Tel. No.0680 2227-729/30

Sr. Executive Engineer (E)

Terms and Conditions

1. The Bidder should have valid GST registration no. of concerned Govt. Authorities
2. The rates shall be inclusive of all taxes, transportation, labour & any other charges/arrangement of electricity/water etc. and apply to all heights; floors, leads and nothing extra shall be paid.
3. The payment shall be made after successful service.
4. The Contractor / Bidder / Party have to submit GST invoice.
5. The department can terminate the order at any time without any notice.
6. Statutory recoveries/deduction such as TDS on income Tax (2%), Labour Cess (1%) and GST TDS (2%) as applicable shall be made from the Payments/bills.
7. Venue arrangement is to be done as per the directives and to the satisfaction of the Engineer-In-Charge. Decision of Engineer-In-Charge shall be final and binding in this regard.
8. Carpet (Green and/or Red) is to be laid in the respective locations/ zones of the venue, as per the requirement. This shall be intimated at the time of execution.
9. Tent colour shall be provided of as per the requirement of institute, it should be aesthetic and good looking. Support for tent work be with wooden bamboo /iron frame as per the site requirement. Note: Old/Worn out tent should not be used.
10. Venue arrangement should start on 14th August 2024 and be made ready in all respect by 0600Hrs of 15th August 2024.
11. Timely delivery is essence of the NIQ and hence service has to be completed in time bound manner, any delay will attract liquidated damages of 10% of the contract value.
12. In case of rain or any other unforeseen situation the work/order can be cancelled.
13. Bidders can visit the site prior participating.

Technical Specifications

Venue arrangements to be made with the following

Name of the work : Arrangement of venue for the Independence Day Celebrations-2024 at IISER Berhampur Permanent Campus	
Sl.No	Description of Item
1	Providing Tent for Venue (With Iron frame and/or Wooden bamboo support as per the requirement)
2	Providing Sidewall for Venue
3	Providing Good Carpet (Green and/or Red Colour) as per requirement
4	Providing Good Plastic Seating Chair
5	Providing and fixing Flower decoration stage and Flag Post

Sr. Executive Engineer (E)

Annexure-01

Financial Bid

Ref: IISER Berhampur, NIQ No. _____ Dt. _____

Name of the Firm: _____

Name of Proprietor _____

Address _____

Quotation No. _____ Dt. _____

Mob No. _____ E-Mail: _____

GSTN. _____

PAN No. _____

Name of the work : Arrangement of venue for the Independence Day Celebrations-2024 at IISER Berhampur Permanent Campus					
Sl.No	Description of Item	UoM	Qty	Unit Rate (Incl GST) (INR)	Total Amount (INR)
1	Providing Tent for Venue (With Iron frame and/or Wooden bamboo support as per the requirement)	Sft	10000		
2	Providing Sidewall for Venue	Sft	4000		
3	Providing Good Carpet (Green and/or Red Colour) as per requirement	Sft	8000		
4	Providing Good Plastic Seating Chair	Nos	600		
5	Providing and fixing Flower decoration stage and Flag Post	Lumpsum	1		
Total Amount					

- All above services are F.O.R. IISER Berhampur Permanent Campus:
- GST will be applicable on service charge as per govt norms.
- 100% Payment after successful service, within 15 days of submission of valid bills/invoices.
- Validity of quotation: 45 days

Bidder Bank Account Details:

Name of A/c Holder _____

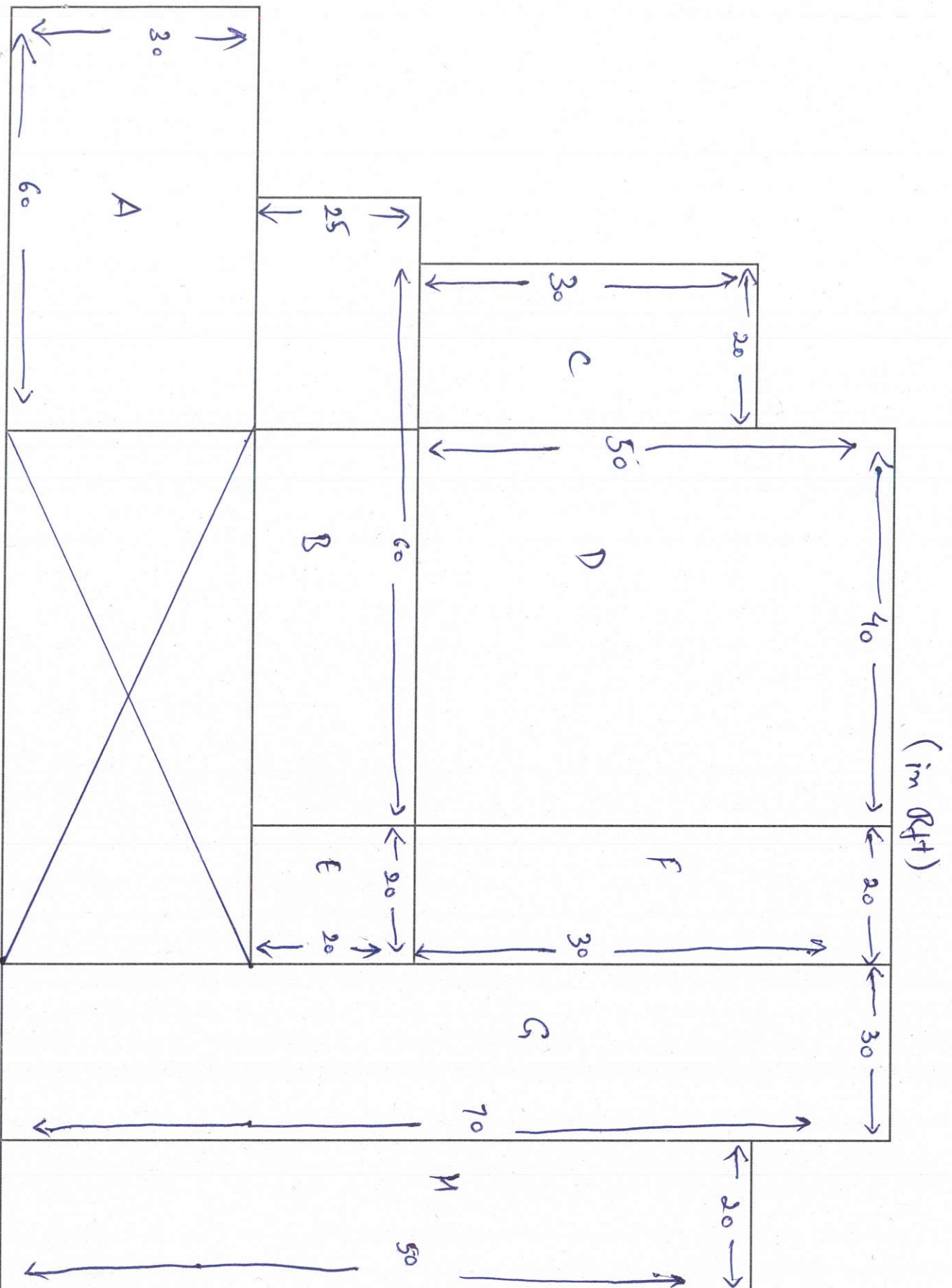
Bank Name _____ A/c No. _____

IFSC _____

Certified that I Hereby accepted all terms and conditions of NIQ under reference.

Seal of the firm _____ Signature _____

Tentative Drawing of Tent for Independence Day 2024



Ashish Patel
(Dr. Eys)