



Office of R&D

Request for Ad-hoc Appointment

1.	Project No.	
2.	Project Title	
3.	Project completion date	
4.	Name of the Candidate	
	(i) Date of Birth	
	(ii) Permanent Address & Phone No.	
	(iii) E-mail ID (Compulsory)	
5.	Post suggested	
6.	Monthly consolidated salary	
7.	Duration of ad-hoc appointment (maximum three months)	From: To:
8.	Justification for Ad-hoc appointment	
9.	Name & PF No. of Project Investigator	
10.	Signature of Project Investigator	

Enclosures: (i) Candidate's application & bio-data

For R&D Office Use

1.	Qualifications matching the Designation	Yes : ()	No: ()
2.	Salary proposed is as per structure	Yes : ()	No: ()
3.	Funds Status		
	Recommended	Approved	
Assistant	Dean, Research & Development	Director	