

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान बरहमपुर
Indian Institute of Science Education and Research Berhampur
Established by the Ministry of HRD, Govt. of India

Office of Academic Affairs

Note

February 12, 2018

Sub: Provision of Personal Computer for PhD Students

IISER Berhampur aims to provide quality science education to UG, PG & PhD students. The prime focus of the Institute is to integrate science education with research. To facilitate PhD students with research, computational work, storing of their research records, making various reports and thesis work etc., it is imperative to provide personal desktop computers to the students. The personal desktop computer can be provisioned to each PhD student subject to availability of the same at Computer Centre.

The *modus operandi* of the provision of the personal computer will be as follows: -

- PhD student can raise a request for the issue of a personal computer by filling the proposed form placed opposite.
- The form is to be mandatorily recommended by his/ her mentor faculty.
- The academic affairs office will accord the approval of the Coordinator, Academic Affairs.
- Institute computer centre will issue a computer set to the student for the duration of the course. Computer centre will assist the student for the installation of the same.
- The responsibility of safe custody of the computer set will lie with the student.
- The student will have to take clearance certificate from the computer centre at the end of his/ her course.

It is therefore requested that the approval of the competent authority be accorded for the provision of personal computer to the PhD students with the above enumerated guidelines.

In-Charge, Office of Academic Affairs

Coordinator Academic Affairs

Approved by

Director IISER Berhampur

28.03.18

