



Application Form for Faculty Members for Attending Conference

Name:		PF. No.	
Designation:		Department	
Date of Joining:		Grade Pay	
Nature of conference, seminar, symposium:	National	International	Venue:
	Enclose original invitation/brochure		
Nature of participation:	<input type="checkbox"/> Chairman of a session	<input type="checkbox"/> Plenary/keynote speaker	
	<input type="checkbox"/> Invited speaker	<input type="checkbox"/> Short oral presentation	
Funding Source: (Enclose documents)	CPDA	Institute	R & D
	Block year in case of CPDA:		
Details of previous support taken under CPDA:	Financial year:	Duration	Amount
Details of leave requested for	Type of leave SCL/CL/VL/EL	From	To
	Prefixing dates:	Suffixing dates:	
Arrangements made during leave of absence:	Name of the faculty agreed to discharge the Responsibilities & Signature		
Teaching: If you are teaching a summer course indicate arrangements made:			
BS-MS/PhD Thesis:			
R&D Projects:			
Institute Responsibilities:			
Support Required :	Travel	Registration	Stay
Internal (CPDA):			
Outside support available:			
Amount of Advance required, if any:			

Date:

Signature of the Faculty Member

Recommended by Committee of Deans and HoDs				Approved as per Rules	
HoD	DoRD	DoAA	DoFA	Director	