



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान बरहमपुर
Indian Institute of Science Education and Research Berhampur
Established by the Ministry of Education, Govt. of India

Minutes of the 2024-3/27th Meeting of the Finance Committee of IISER Berhampur

The meeting of the Finance Committee (FC) of IISER Berhampur (2024-3/27th) was held in hybrid mode in the Boardroom, Transit Campus, IISER Berhampur at 11:00 AM on Monday, Sept. 30, 2024. The following members/Chairperson were present:

• Professor Ashok Kumar Ganguli, Director, IISER Berhampur	Chairperson
• Professor Ashok Kumar Ganguli, Director, IISER Berhampur	Member
• Shri Priyank Chaturvedi, Director (Science), DHE, MoE {represented Ms. Saumya Gupta, IAS, Joint Secretary (TE)}	Member
• Shri Udaya Kiran K. V., Under Secretary (Finance), IFD, Dept. of HE, MoE (represented Shri Sanjog Kapoor, Joint Secretary & Financial Advisor, MoE)	Member
• Dr. Atul Vyas, Registrar, IIT Delhi	Member
• Shri Pratap Keshari Dash, Finance Officer, Central Tribal University of Andhra Pradesh (CTUAP), Vizianagaram	Member
• Shri Pradeep Kumar Ray, Registrar and Secretary, FC of IISER Berhampur	Secretary

Professor Ashok Kumar Ganguli and Shri Pradeep Kumar Ray attended the meeting in person (physically) whereas all other above members joined the meeting through Video Conferencing.

1. Opening remarks of the Chairperson

The Chairperson welcomed the members present at the 27th Meeting of the FC of IISER Berhampur. He introduced two new members of the FC, Dr. Atul Vyas and Shri Pratap Keshari Dash and also thanked the outgoing members, Professor Hirendra Nath Ghosh, Director, NISER Bhubaneswar and Professor Shreepad Karmalkar, Director, IIT Bhubaneswar for their support and guidance to the Institute. After a brief introduction of all members and his opening remarks, he requested the Secretary, FC to present the agenda items.

2. Overview report of the Director, IISER Berhampur on the activities of the Institute

An overview report was presented by the Director. The BoG was updated on the academic activities, status of the construction of the permanent campus, the financial status, important activities of the Institute, and the status of the human resource (teaching and non-teaching). The overview report was earlier shared with the BoG. The Director's Overview Report is enclosed at **Annexure-A**.

The Director mentioned about the difficulty and challenges being faced in the functioning of the Institute due to inadequate number of regular faculty and non-teaching staff and requested the MoE representatives to expedite the process for sanction of faculty and non-teaching positions for the Institute. Further, he requested to expedite the appointment of Chairperson, and some other members of BoG which are vacant.

3. Confirmation of the Minutes of the 2024-2/26th meeting of the FC held on Jun 26, 2024

The FC has confirmed the minutes of its 2024-2/26th meeting held on Jun 26, 2024 with the following comments of the MoE, which will form part of the original minutes:

- (a) **Resolution No. 09:** It appears Equipment and ICT heads are different as approved by Cabinet/MoE. The expenditure cannot be shifted between different Heads; it has to be fixed under a particular Head, with approvals and justifications. Once the expenditure is fixed under a particular Head, it has to remain under that Head. Therefore, it was suggested in the meeting to address the duplicity in the sanction Heads first, to arrive at the actual funds available under a given Head.

- (b) **General Comment:** MoE informed that the request sent by the institute for sanction of additional cost is incomplete as all the buildings are still not complete. On account of this, the additional cost may be higher than shared by the institute. Therefore, the sanction of additional cost could only be dealt with once all the buildings/services are complete. This has been informed to the institute in multiple discussions, including FC/BoG meetings.

4. **To consider the Action Taken Report (ATR) on the decisions taken in the 2024-2/26th meeting of the FC held on Jun 26, 2024**

The Action Taken Report on the items requiring follow-up action on the decisions of the 2024-2/26th of the FC held on Jun 26, 2024, was taken on record with a note of appreciation.

5. **To take on record procurement of items exceeding ₹ 1.0 Cr**

The FC noted the procurement of following goods and services exceeding ₹ 1.0 Cr. following the guidelines of GFR-2017 and Manual of Procurement of Goods and Services:

S. No	Date of Approval/ Purchase	Description of Goods and Services	Amount (₹)
i.	25/04/2024	Optics, Optomechanics	1,04,54,779.00
ii.	24/04/2024	EPRS	3,20,00,000.00
iii.	27/06/2024	500MHZ NMR	6,00,00,000.00
iv.	22/05/2024	Spectroscopic Ellipsometer	1,20,36,000.00
v.	22/07/2024	MSOT (Multispectral optoacoustic tomography)	3,30,00,000.00

6. **To take on record the expenditure incurred towards the construction of the permanent campus**

The FC noted the following expenditure incurred towards the construction of the permanent campus since the last FC Meeting held on Jun 26, 2024:

Date	Particulars	Amount (₹ in crore)
25.07.2024	To CPWD for construction works (RA-38)	29.00

The detailed head-wise expenditure as on Sept. 30, 2024 on Project as per the Sanction of MoE:
Amount (₹ in crore)

	Equipment Cost	Furnishing Cost	ICT Infra-structure Cost	Construction Cost (including escalation and contingency)	Total (OH- 35)	Recurring Expenditure	Total Cost
Sanction	243.53	108.36	34.34	843.09	1229.32	353.46	1582.78
Expenditure incurred till 30/09/2024	203.13	7.35	8.43	776.75	995.66	118.28	1113.94
Available Balance	40.40	101.01	25.91	66.34	233.66	235.18	468.84

* Includes the expenditure on ICT which is a part of the same NIT for construction of the Permanent Campus. This amount is being calculated for separating it from the civil construction expenditure and subsequently the amount will be included under head of expenditure for ICT Infrastructure.

To a query of Sri Udaya Kiran regarding the status of construction of the Permanent Campus, the Director informed that 15 out of 29 buildings have been completed. Structural construction in rest of the buildings (except Auditorium and Indoor Stadium) have been completed and internal and external finishing work in these buildings are in progress. Further, he informed that the physical progress of 93%, as mentioned in the Director's report, is a calculation of CPWD. Sri Udaya Kiran suggested to expedite the progress of the construction work. The Director informed that the Institute has recently requested DG, CPWD to intervene personally and direct their field formations to monitor the work carried out by the CPWD.

7. To consider and recommend to the BoG to approve applicability of Rule 10 of CCS (INPS) Rules 2021

The FC discussed the proposal at length.

MoE Comments: May be noted as per the extant rules in this regard.

IFD Comments: May be considered, as per the directions of MoE/MoF.

The FC agreed and suggested to take up this proposal with the MoE for consideration.

8. To take on record and ratify expenditures committed form IRG of ₹ 1.01 Cr with the approval of the Chairperson, FC/BoG

With the approval of the Chairperson, FC/BoG, the Institute has booked expenditure from the IRG temporarily due to non-availability of funds under ICT Infrastructure of the sanctioned cost of the project (Sub-head 35.02). These expenditures were incurred towards facilitating essential audio visual and projection equipment in the classrooms. The same will be appropriately apportioned on finalisation of the project.

Procurement of Non-consumable items booked under IRG:

Date	Sub-Head	Name of the item	Quantity	Amount
18-07-2024	35.02	Pointers	08	₹ 40,000.00
18-07-2024	35.02	Motorized Project Screen	05	₹ 3,00,000.00
18-07-2024	35.02	Desktop	07	₹ 4,20,000.00
18-07-2024	35.02	LCD TV	06	₹ 7,80,000.00
18-07-2024	35.02	Fingerprint Reader	14	₹ 4,55,000.00
18-07-2024	35.02	Green Board	08	₹ 4,00,000.00
18-07-2024	35.02	HDMI Splitter	05	₹ 75,000.00
18-07-2024	35.02	TV Stand	10	₹ 2,50,000.00
18-07-2024	35.02	Projector Ceiling	05	₹ 40,000.00
18-07-2024	35.02	Projector	01	₹ 5,50,000.00
18-07-2024	35.02	UPS	05	₹ 5,00,000.00
18-07-2024	35.02	Small Projector	05	₹ 7,50,000.00
23-08-2024	35.02	Amplifier	04	₹ 1,60,000.00
23-08-2024	35.02	Wall Speaker	08	₹ 1,84,000.00
23-08-2024	35.02	Wall Speaker 32 Watts	16	₹ 1,76,000.00
23-08-2024	35.02	Pa Gooseneck	06	₹ 45,000.00
23-08-2024	35.02	Mic Stand for Podium	06	₹ 39,000.00
23-08-2024	35.02	Amplifier 200	02	₹ 1,30,000.00
23-08-2024	35.02	Mic 1-Hand	06	₹ 90,000.00
02-08-2024	35.02	3 KVA UPS	01	₹ 46,496.00
13-08-2024	35.02	12 Volt Ups Battery	32	₹ 5,35,200.00
13-08-2024	35.02	Video Conference System	01	₹ 2,97,000.00
28-08-2024	35.02	40 KVA UPS	02	₹ 32,40,000.00
14-08-2024	35.02	Workstation Desktop	01	₹ 4,00,000.00
14-08-2024	35.03	Books/Licences	--	₹ 63,605.00
14-08-2024	35.02	Desktop	01	₹ 1,50,000.00
			Total	₹ 1,01,16,301.00

MoE Comments: May be ratified.

IFD Comments: May be noted, as approved by the Competent Authority.

Some members suggested to include quantity on the given table and the FC asked the Institute to include the same in the minutes.

The FC noted and recommended to the BoG for ratification of the approval of the Chairperson FC/BoG for the expenditures committed form IRG for a sum of ₹ 1.01 Cr for procurement of the above essential items along with quantities wherever applicable.

9. To consider and approve amendment of Para-04 of CPDA guidelines

MoE Comments: May be noted as per extant rules in this regard.

IFD Comments: CPDA guidelines are uniform guidelines issued by the MoE which are applicable to all CFTIs for faculty members for specified purposes. Amendments, if any, are to be carried out by MoE. The guidelines as issued by the MoE may scrupulously be followed.

The FC noted the comments of the MoE and IFD, and recommended to forward the above proposal to the Ministry for consideration.

10. Any other item with the permission of the Chairperson

The Chairperson requested all members to offer comments, if any.

Sri Priyank Chaturvedi enquired about the development of the Permanent Campus. The Director informed that the Institute has occupied Block-2 and 7 (Classroom Complex) of the Academic-cum-Administrative Block. Presently, 30% faculty offices have been moved to Block-2. We are using some of the rooms in Block-2 and 7 as classrooms. One more block is nearly ready to be occupied, in which deep cleaning is going on. This block will be handed over to the Institute soon. As per the PMG portal, the CPWD has given the date of completion of the rest four blocks of this building as end Nov 2024, which appears to be unrealistic to us. With regard to the residential buildings, as per the CPWD, three out of six buildings may be handed over by Dec 31, 2024. External and internal furnishing work is going on in the third hostel. Structural construction work has not yet completed for the auditorium and indoor stadium. With regard to shifting from the Transit to Permanent Campus and vacating the Transit Campus, the Director informed that an internal committee has been constituted to plan and execute shifting in a phased manner. We have moved the faculty offices from the 1st floor of the TC and this complete floor will be available to be handed over to Govt. ITI in next one month. Two more floors can be handed over in the second phase. The ground floor and 4th floor of the TC having heavy machineries and fume hoods for Chemistry Laboratories can be handed over upon completion of the Academic-cum-Administrative Block by CPWD.

There were no other items to be discussed. The Chairperson thanked all members for active participation.

The meeting ended with a vote of thanks to all the members of the FC.


(Pradeep Kumar Ray)
Registrar and Secretary, FC


(Ashok Kumar Ganguli)
Director
3/10/24

Minutes Approved


(Chairperson, FC)